

SECRET

DD/S

72 1086

Enclosure 2

72 1349

DD / S R E G I S T R Y

F I L E *Meetings (Deputies)*
17 March 1972

MEMORANDUM FOR THE RECORD

SUBJECT: Executive Director-Comptroller's Meeting with the Deputies,
8 March 1972

1. On 8 March 1972 the Executive Director held a meeting with the Deputy Directors to discuss a number of topics (see attached agenda). In attendance were:

A/DDI
DDS
DDP
A/DDS&T
General Counsel
Inspector General

Research and Development.

2. Mr. Colby previously distributed a draft memorandum and received comments on same. During a lengthy discussion, it was noted that the R&D Board was expected to comment on the substance of our R&D program, from which budgetary implications would be drawn separately in the program procedure, aided by D/PPB's participation in the R&D Board. It was decided to promulgate the memorandum as written.

Records Management.

3. Mr. Colby distributed and highlighted a memorandum to the Deputies, Subject: Archives, History, and Records. He reviewed comments received from the Inspector General; Chief, Historical Staff; and C/SSS/DDS [redacted] A brief discussion followed on the need to elevate representation on the Records Management Board, as well as the interrelationship between the production of histories and the need for an Agency archivist. (NOTE: Deputies are requested to provide comment on this memorandum by 1 April.)

25X1

MORI/CDF Pages 3

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

~~SECRET~~

Allegations of Agency Activities in the U. S.

4. Having previously distributed a memorandum on this topic, Mr. Colby noted comments received and his intention to issue a memorandum to the Deputies and Office Heads conveying the substance of the matter as a policy paper with the request that any deviations from it be called to his and the Director's attention. The Deputies were in agreement on this point, and Mr. Colby said that he will review it with the Director prior to issuance.

Unfunded Requirements.

5. Mr. Colby called attention to his 7 March 1972 memorandum which calls for a tightening of the administration of procurement processes and new policies pertaining to this.

OTR's Role with Respect to Agency Doctrine.

6. Mr. Colby noted the need for OTR to consult with the Directorates and Components most concerned with the topic being taught. He called attention to the Inspector General's discussions with the Director of Training on this topic and said that OTR is working out a procedure to coordinate its teaching of doctrine with the various Directorates. It was the consensus of those in attendance that this should be done.

Other.

7. Mr. Colby called attention to a recently established DDS&T policy that obviates the need for secretaries to be on duty on Saturdays and holidays where duty officers are required. He asked the other Deputies to examine their requirements with a view toward adopting a similar policy where appropriate.

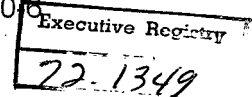
25X1


O/Executive Director

Attachment:
Agenda

~~SECRET~~

CONFIDENTIAL



7 March 1972

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science & Technology
Deputy Director for Support
General Counsel
Inspector General

SUBJECT : Agenda for the Deputies Meeting on
8 March 1972

At our meeting on Wednesday, 8 March, at 2:30, the following subjects will be discussed:

- a. R&D Program. Executive Director will initiate the discussion.
- b. Records Management. Executive Director will initiate the discussion.
- c. Allegation of Agency Involvement in the U. S. ExDir's memorandum of 29 February was forwarded to each of you.
- d. Unfunded Requirements. Executive Director will initiate the discussion.
- e. OTR As a Reservoir of Agency Doctrine. Executive Director will initiate the discussion. 25X1

f. EEO

g. Duty watches



W. E. Colby
Executive Director-Comptroller

CONFIDENTIAL

